

British Columbia Football Officials Association


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Bylaws of the British Columbia Football Officials Association

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Part 1 – Definitions and Interpretation

Definitions

1.10 In these Bylaws:

“**Act**” means the *Societies Act* of British Columbia as amended from time to time;

“**Association**” means the British Columbia Football Officials Association;

“**Board**” means the board of directors of the Association.

Definitions in Act apply

1.20 The definitions in the Act apply to these Bylaws.

Contents and headings

1.30 The Contents and the Part and provision headings used in these Bylaws are for convenience of reference only and are not to affect the interpretation of these Bylaws.

Part 2 – Members

Application for membership

2.10 An individual may apply for membership in the Association by submitting an application to the secretary in the form required by the secretary, and the individual becomes a member on the Board's acceptance of the application.

Classes of membership

2.20 There are the following classes of membership in the Association:

- (a) probationary;
- (b) regular;
- (c) inactive;
- (d) life.

Classes of membership with no right to vote

2.21 A member in one of the following classes of membership does not have the right to vote:

- (a) probationary;
- (b) inactive.

New member is probationary member

2.30 Subject to bylaw 2.31, an individual who becomes a member of the Association is a probationary member.

Exception – new member may become regular member

2.31 An individual who applies for membership in the Association may be accepted by the Board as a regular member if the Board is satisfied that the individual

- (a) has football officiating experience appropriate for a regular member, and
- (b) was a member in good standing in the most recent football officiating organization of which the individual was a member.

Probationary member becoming regular member

2.32 A probationary member who has officiated at least 10 games under the jurisdiction of the Association in a calendar year becomes a regular member at the end of the calendar year.

Maintaining status as regular member

2.40 To maintain status as a regular member, the member must, in a calendar year, work as an on-field or off-field official, be a director or perform other functions on behalf of the Association.

Regular member becoming inactive member

2.50 A regular member becomes an inactive member

- (a) at the end of a calendar year, if the member does not maintain status as a regular member in the calendar year, or
- (b) on delivery of a written notice, to the secretary, or to a director of member services who delivers the notice to the secretary, advising that the member does not intend to be an on-field or off-field official or perform other functions on behalf of the Association.

Inactive member giving notice to become regular member

2.51 An inactive member who wishes to become a regular member may apply to the Board by delivering a written notice of that intention to the secretary, or to a director of member services who delivers the notice to the secretary.

Inactive member becoming regular member

2.52 If in a year the Board accepts the application of the inactive member, the inactive member becomes a regular member on the later of

- (a) the end of the annual general meeting held in that year, and
- (b) the Board's acceptance of the application.

Qualifications for life membership

2.60 A life membership may be granted to a regular member, an inactive member or former member of the Association who has made a worthy contribution to furthering the best interests of the Association and football.

Nomination for life membership

2.61 A regular member or a life member may nominate a regular member, an inactive member or a former member of the Association for life membership by submitting a written nomination to the secretary at least 28 days before the annual general meeting.

Nomination considered by members

2.62 With the approval of the Board, the nomination for life membership may be considered by the voting members at the next annual general meeting.

Awarding of life membership

2.63 A nominee becomes a life member on approval by ordinary resolution at the annual general meeting.

Duties of members

2.70 Every member must uphold the Constitution of the Association and must comply with these Bylaws.

Amount of membership dues

2.71 Subject to bylaws 2.72 and 2.73, the Board may

- (a) set the amount of any annual membership dues for the purpose of covering national and provincial registration fees, and any other amounts payable by the Association on a per member basis, and
- (b) determine when those dues are payable.

Different membership dues

2.72 The Board may establish different annual membership dues for different classes of members or for different categories of members determined by the Board, and may determine that no annual membership dues are payable by a class or category of members.

No membership dues for life member

2.73 A life member is not required to pay any annual membership dues.

Member not in good standing

2.80 A member is not in good standing if

- (a) the member is suspended, or
- (b) the member fails to pay the member's annual membership dues, if any, and the member is not in good standing for so long as those dues remain unpaid.

Member not in good standing may not vote

2.81 A voting member who is not in good standing

- (a) may not vote at a general meeting, and
- (b) is deemed not to be a voting member for the purpose of consenting to a resolution of the voting members.

Termination of membership

2.90 An individual's membership in the Association is terminated

- (a) when the individual delivers a written resignation to the secretary,
- (b) upon having been a member not in good standing for 12 consecutive months,
- (c) if the individual is a probationary member, at the end of the calendar year in which the individual officiates no games under the jurisdiction of the Association, or
- (d) if the individual is an inactive member, at the end of the second consecutive calendar year in which the individual is an inactive member.

Part 3 – General Meetings of Members

Time and location of general meeting

3.10 Subject to bylaw 3.11, a general meeting must be held on the date and at the time and location the Board determines.

Time of annual general meeting

3.11 The Board must call an annual general meeting to be held before the end of February in each calendar year.

Ordinary business at general meeting

3.20 At a general meeting, the following business is ordinary business:

- (a) consideration of any financial statements of the Association presented to the meeting;
- (b) consideration of the reports, if any, of the directors or auditor;
- (c) election or appointment of directors;
- (d) business arising out of a report of the directors not requiring the passing of a special resolution.

Notice of special business

3.21 A notice of a general meeting must state the nature of any business, other than ordinary business, to be transacted at the meeting in sufficient detail to permit a member receiving the notice to form a reasoned judgment concerning that business.

Chair of general meeting

3.30 The following individual is entitled to preside as the chair of a general meeting:

- (a) the individual, if any, appointed by the Board to preside as the chair;
- (b) if the Board has not appointed an individual to preside as the chair or the individual appointed by the Board is unable to preside as the chair,
 - (i) the president,
 - (ii) a vice-president, if the president is unable to preside as the chair, or
 - (iii) one of the other directors present at the meeting, if the president and vice-presidents are unable to preside as the chair.

Alternate chair of general meeting

3.31 If there is no individual entitled under these Bylaws who is able to preside as the chair of a general meeting within 15 minutes from the time set for holding the meeting, the voting members who are present must elect an individual present at the meeting to preside as the chair.

Quorum required

3.40 Business, other than the election of the chair of the meeting and the adjournment or termination of the meeting, must not be transacted at a general meeting unless a quorum of voting members is present.

Quorum for general meetings

3.41 The quorum for the transaction of business at a general meeting is 33% of the voting members.

Lack of quorum at commencement of meeting

3.42 If, within 30 minutes from the time set for holding a general meeting, a quorum of voting members is not present,

- (a) in the case of a meeting convened on the requisition of members, the meeting is terminated, and
- (b) in any other case, the meeting stands adjourned to the same day in the next week, at the time and location the Board determines, and if, at the continuation of the adjourned meeting, a quorum is not present within 30 minutes from the time set for holding the continuation of the adjourned meeting, the voting members who are present constitute a quorum for that meeting.

If quorum ceases to be present

3.43 If, at any time during a general meeting, there ceases to be a quorum of voting members present, business then in progress must be suspended until there is a quorum present or until the meeting is adjourned or terminated.

Adjournments by chair

3.50 The chair of a general meeting may, or, if so directed by the voting members at the meeting, must, adjourn the meeting to another time and location, but no business may be transacted at the continuation of the adjourned meeting other than business left unfinished at the adjourned meeting.

Notice of continuation of adjourned general meeting

3.51 It is not necessary to give notice of a continuation of an adjourned general meeting or of the business to be transacted at a continuation of an adjourned general meeting except that notice of the continuation of the adjourned meeting must be given if

- (a) the general meeting is adjourned for 30 days or more, or
- (b) the location to which the meeting is adjourned is not available at the time the meeting is to continue, in which case the meeting is continued at the time and location the Board determines.

Order of business at general meeting

3.60 The order of business at a general meeting is as follows:

- (a) elect an individual to chair the meeting, if necessary;
- (b) determine that there is a quorum;
- (c) approve the agenda;
- (d) approve the minutes from the last general meeting;
- (e) deal with unfinished business from the last general meeting;
- (f) if the meeting is an annual general meeting,
 - (i) receive the directors' report on the financial statements of the Association for the previous financial year,
 - (ii) receive any other reports of directors' activities and decisions since the previous annual general meeting,
 - (iii) elect or appoint directors, and
 - (iv) consider any nominations for life membership;
- (g) deal with new business, including any matters about which notice has been given to the members in the notice of meeting;
- (h) terminate the meeting.

Methods of voting

3.61 At a general meeting, voting must be by a show of hands, an oral vote or another method that adequately discloses the intention of the voting members, except if

- (a) the vote is for the election of a director, or
- (b) the board directs before the general meeting that a particular vote must be by secret ballot.

Resolution does not pass if tie vote

3.62 In the case of a tie vote, the chair does not have a casting or second vote in addition to the vote to which the chair is entitled as a member, and the proposed resolution does not pass.

Announcement of result

3.63 The chair of a general meeting must announce the outcome of each vote and that outcome must be recorded in the minutes of the meeting.

Proxy voting not permitted

3.64 Voting by proxy is not permitted.

Matters decided at general meeting by ordinary resolution

3.65 A matter to be decided at a general meeting must be decided by ordinary resolution unless the matter is required by the Act or these Bylaws to be decided by special resolution or by another resolution having a higher voting threshold than the threshold for an ordinary resolution.

Conduct of general meetings

3.66 Except as otherwise provided under these Bylaws, the conduct of a general meeting is to be governed by the edition of Robert's Rules of Order approved by the Board.

Participation in general meeting by communications medium

3.70 If the Board facilitates the use of any communications medium at a general meeting, the Board may

- (a) restrict the number of locations from which a member may participate in the general meeting by that communications medium, and
- (b) establish rules the Board considers necessary to conduct the general meeting with the use of a communications medium.

Part 4 – Directors

Number of directors

4.10 The Association must have 9 directors.

Director positions

4.11 Directors must be elected or appointed to the following Board positions:

- (a) president;
- (b) vice-president Canadian football;
- (c) vice-president American football;
- (d) treasurer;
- (e) secretary;
- (f) member services – Metro Vancouver;
- (g) member services – Interior;
- (h) member services – Vancouver Island;
- (i) member services – North.

Member services regions

4.12 The member services regions are as follows:

- (a) Metro Vancouver – consisting of the Metro Vancouver, Fraser Valley and Squamish-Lillooet Regional Districts;
- (b) Interior – consisting of the Thompson-Nicola and Columbia Shuswap Regional Districts and the area of British Columbia south of those Regional Districts and not within the Metro Vancouver region;
- (c) Vancouver Island – consisting of Vancouver Island and other islands not within the Metro Vancouver region;
- (d) North – consisting of the area of British Columbia not within the Metro Vancouver, Interior and Vancouver Island regions.

Qualifications for directors

4.20 To be qualified to be a director an individual must be

- (a) a regular member in good standing or a life member,
- (b) at least 18 years of age, and
- (c) in the case of a member services director, reside in the particular region.

Temporarily hold multiple director positions

4.21 An individual may hold more than one Board position temporarily, but, in particular, not beyond the next annual general meeting.

Election of directors at annual general meeting

4.30 At each annual general meeting, the voting members entitled to vote for the election of directors must elect directors in accordance with bylaw 4.31 or to elect a director to fill a vacancy for the remainder of a term of office.

When specific directors are elected

4.31 The directors must be elected as follows:

- (a) the president, at the 2022 annual general meeting and every third annual general meeting thereafter;
- (b) vice president Canadian football and the treasurer, at the 2021 annual general meeting and every third annual general meeting thereafter;
- (c) vice president American football and the secretary, at the 2020 annual general meeting and every third annual general meeting thereafter;
- (d) the member services directors, at the 2020 annual general meeting and every second annual general meeting thereafter.

Directors – term of office

4.40 A director's term of office expires as follows:

- (a) in relation to the president, vice-presidents, secretary and treasurer, at the close of the third annual general meeting after the director was to be elected in accordance with bylaw 4.31;
- (b) in relation to the member services directors, at the close of the second annual general meeting after the director was to be elected in accordance with bylaw 4.31.

Appointment of director to fill vacancy

4.41 If there is a vacancy during the term of office of a director, or if no individual is elected as the director, the board may appoint an individual to serve as the director until the close of the next annual general meeting.

Deadline to declare candidacy

4.50 The election committee must establish a deadline for members to declare their candidacy for a director position, which deadline must not be less than 7 days before the annual general meeting.

Notice to members before annual general meeting

4.51 At least 14 days before the annual general meeting, the election committee must give written notice of the candidacy deadline to those members eligible to be a candidate for a director position for which there is to be an election at the annual general meeting.

Member declares candidacy

4.52 A member must declare in writing to the election committee, by the established deadline and in accordance with the written notice, the member's candidacy for a director position.

Election by acclamation

4.53 If there is only one qualified candidate for a director position, the candidate is elected by acclamation.

Voting for directors other than member services

4.60 For the election of the president, vice-president Canadian football, vice-president American football, treasurer or secretary, a voting member may vote by

- (a) attending at the annual general meeting, other than by a communications medium, and casting a secret ballot, or
- (b) by submitting an absentee ballot to the election committee by the deadline established by the election committee.

Eligible voting members for election of member services directors

4.61 For the election of any of the member services directors, only a voting member who resides in a particular region may vote to elect the member services director for that region.

Voting for member services directors

4.62 For the election of a member services director, a voting member may vote by submitting an absentee ballot to the election committee by the deadline established by the election committee.

Election of candidate

4.70 The candidate receiving the largest number of votes cast is elected.

Process in the case of a tie vote

4.71 In the case of a tie vote for the election of any director, bylaw 4.41 does not apply and election committee must conduct another election within 14 days of the annual general meeting or previous election, in which election a voting member may vote by submitting an absentee ballot to the election committee by the deadline established by the election committee.

Deadline for submission of absentee ballot

4.80 The election committee must establish the deadline for the submission of an absentee ballot to the committee, which deadline, in the case of the annual general meeting, may not be more than 24 hours before that meeting.

Submission of absentee ballot

4.81 An absentee ballot must be submitted to the election committee by email to the address approved by the elections committee or by another means of communication approved by the elections committee.

Omissions do not invalidate election

4.90 The accidental omission to send written notice under bylaw 4.51 or an absentee ballot to a member, or the non-receipt of notice or a ballot by a member, does not invalidate any election.

Part 5 – Directors’ Meetings

Calling directors’ meeting

5.10 A directors’ meeting may be called by the president or by any 2 other directors.

Notice of directors’ meeting

5.11 At least 2 days’ notice of a directors’ meeting must be given unless all the directors agree to a shorter notice period.

Proceedings valid despite omission to give notice

5.12 The accidental omission to give notice of a directors’ meeting to a director, or the non-receipt of a notice by a director, does not invalidate proceedings at the meeting.

Conduct of directors’ meetings

5.20 The directors may regulate their meetings and proceedings as they think fit.

Quorum of directors

5.30 The quorum for the transaction of business at a directors' meeting is a majority of the directors appointed or elected at the time of the meeting.

Part 6 – Board Positions

Role of president

6.10 The president is the chair of the Board and is responsible for supervising the other directors in the execution of their duties.

President a member of committees

6.11 The president is an ex-officio member of all committees except

- (a) committees on which the president is otherwise a member,
- (b) the election committee, and
- (c) committees on which directors are excluded under these bylaws.

Acting president

6.12 In the absence of the president, the individual who is to act in the president's place and capacity is

- (a) the vice-president with the most continuous service in that office, or
- (b) the other vice-president if the vice-president with the most continuous service is unable to act.

Role of vice-president Canadian football

6.20 The vice-president Canadian football is

- (a) responsible for supervising the Association's operations as they relate to Canadian rules football, and
- (b) the Association's liaison with the British Columbia Football Conference and any other Canadian rules football organization to which the Association delivers services.

Role of vice-president American football

6.30 The vice-president American football is

- (a) responsible for supervising the Association's operations as they relate to American rules football, and
- (b) the Association's liaison with the B.C. Secondary Schools Football Association and any other American rules football organization to which the Association delivers services.

Role of treasurer

6.40 The treasurer is responsible for the following:

- (a) receiving and banking monies collected;
- (b) making payments authorized by the other signing authorities;
- (c) keeping accounting records in respect of the Association's financial transactions;
- (d) preparing the Association's financial statements.

Role of secretary

6.50 The secretary is responsible for the following:

- (a) issuing notices of general meetings and directors' meetings;
- (b) taking minutes of general meetings and directors' meetings;
- (c) keeping the records of the Association in accordance with the Act;
- (d) conducting the correspondence of the Board;
- (e) filing the annual report of the Association and making any other filings with the registrar under the Act.

Acting secretary

6.51 If the secretary is absent from a meeting, the Board must appoint another individual to act as secretary at the meeting.

Role of member services directors

6.60 The member services directors are responsible for the following in their region:

- (a) coordinating the recruitment of new officials;
- (b) assisting and liaising with members;
- (c) assisting other directors with their duties.

Honorarium

6.70 The directors may be given an honorarium from the Association on approval by ordinary resolution.

Part 7 – Past President

President becomes past president

7.10 The member who is president becomes the past president at the expiry of the member's term of office as president unless

- (a) the member continues to be a director, or
- (b) the member delivers to the secretary, before the expiry of the member's term of office as president, a written notice stating that the member does not wish to serve as past president.

Appointment of past president

7.11 If there is a vacancy in the position of past president, the board may appoint as past president a former director who is a regular member in good standing or life member.

When individual ceases to be past president

7.20 An individual ceases to be past president when

- (a) the individual's membership in the Association is terminated,
- (b) the individual delivers to the secretary a written resignation from the position of past president, or
- (c) another member becomes past president under bylaw 7.10.

Role of past president

7.30 As requested by the Board, the past president is

- (a) to provide for continuity during the transition to a new president,
- (b) to act as advisor to the Board,
- (c) to attend meetings of the Board, and
- (d) to carry out other requested duties.

Past president is not a member of the Board

7.31 The past president is not a director, does not form part of the quorum at a director's meeting and may not vote on matters before the Board.

Part 8 – Committees

Committees appointed by the Board

8.10 The Board

- (a) must appoint an election committee in advance of each annual general meeting,
- (b) must appoint a conduct review committee as required,
- (c) must appoint a grievance committee as required, and
- (d) may appoint other committees as the Board considers necessary.

Qualifications of committee members

8.11 An individual must be a regular member in good standing or a life member in order to be appointed to or be a member of a committee.

Election committee membership

8.20 The election committee may have up to 3 members.

Chair of election committee

8.21 The Board must appoint the chair of the election committee.

Role of election committee chair

8.22 The chair of the election committee is responsible for supervising all election procedures.

Role of election committee

8.23 The election committee is responsible for the following:

- (a) distribution of information and ballots;
- (b) receiving the names of candidates standing for election;
- (c) collection of ballots;
- (d) tabulation of election results;
- (e) enforcement of deadlines;
- (f) other related duties required to conduct elections.

Member of election committee cannot be a candidate

8.24 An individual may not declare the individual's candidacy for a director position while the individual is a member of the election committee.

Members of conduct review committee

8.30 The conduct review committee must have 3 members, none of whom are a director.

Chair of conduct review committee

8.31 The conduct review committee must designate one of its members as chair.

Members of grievance committee

8.40 The grievance committee must have 3 members, none of whom are

- (a) a director,
- (b) a member of the conduct review committee, or
- (c) a person involved in the appeal.

Member of grievance committee appointed after consultation

8.41 One member of the grievance committee is to be appointed by the Board after the president has consulted with the member responsible for the grievance.

Chair of grievance committee

8.42 The grievance committee must designate one of its members as chair.

Part 9 – Finances

Financial year

9.10 The financial year of the Association is the calendar year.

Borrowing and issuance of securities

9.20 The Association may not borrow money or issue bonds, debentures, notes or other evidences of debt obligations without the approval of the voting members.

Indemnification of directors

9.30 The Association must

- (a) indemnify, and pay the expenses incurred by, an eligible party or a representative of the eligible party as authorized under section 64 of the Act, and
- (b) must purchase and maintain insurance, for the benefit of an eligible party or a representative of the eligible party, as authorized under section 66 of the Act.

Distribution of property

9.40 Before the dissolution of the Association or on the liquidation of the Association, and after payment or adequate provision for payment of all of the Association's liabilities is made, the remaining money or other property of the Association may be distributed to a qualified recipient devoted to the advancement of similar purposes as this Association and specified in an ordinary resolution of the Association.

Part 10 – Records

Restriction on the inspection of records

10.10 A member, other than a director, may not inspect, without the approval of the Board, any record that is referred to in section 24 (2) (b) of the Act as a record the Association is required to keep under section 20 (2) of the Act.

Notice before inspecting records

10.20 A member must give 30 days written notice of the member's request to inspect the register of members or any other record of the Association that the member may inspect.

Time of inspection

10.21 If a time cannot be mutually agreed upon for the inspection of the records, the Board may impose reasonable restrictions on the times during which a member may inspect the register of members or any other record of the Association that the member may inspect.

Distribution of records by email

10.30 In addition to the other manners by which a record may be sent under the Act, a record may be sent by or to a member by sending the record to an email address

- (a) provided by the member as contact information in the register of members or in any allocation system used by the Association, or
- (b) in the case of a director, to an email address provided for the director on the Association's website.

Part 11 – Code of Ethics

Purpose

11.10 The purpose of this Code of Ethics is to ensure members conduct themselves, at all times, in the best interest of the Association and the game of football.

Code of Ethics

11.20 Members must, as applicable,

- (a) treat all education sessions and assignments with a professional approach and positive attitude,
- (b) prior to any game assignment, accept rules instruction and field mechanics instruction,
- (c) prior to any game assignments, must demonstrate an ability to communicate in an appropriate and professional manner with anyone affiliated with a football game,
- (d) avoid cancellation of any game assignment less than 48 hours prior to game time, without sufficient reason,
- (e) not fail to report for any game assignment, when properly notified, without sufficient reason,
- (f) arrive at the game site sufficiently prior to any game assignment to participate in an effective pre-game meeting for all games played Saturday, Sunday or any evenings after 6 p.m.,
- (g) dress for all game assignments in the officiating uniform approved by the Board,
- (h) not report for any assignment under the influence of alcohol or any other drug or otherwise in any condition not capable of officiating,
- (i) not engage in controversial discussions with team officials, coaches or players, before, during or after games,
- (j) not make statements maligning the Association or its members, nor take any action that brings the reputation of the Association or its members into disrepute, and
- (k) not engage in conduct detrimental to, or not in the best interest of, the Association or its members.

Part 12 – Discipline of Members

Complaint

12.10 A member in good standing may make a complaint alleging improper conduct contrary to the Code of Ethics or a violation of the Constitution of the Association or other provisions of these Bylaws by delivering a written notice, providing details of the complaint, to the secretary. As soon as practicable, the secretary must deliver the notice to the chair of the conduct review committee.

Investigation by conduct review committee

12.20 Any complaint referred to in bylaw 12.10 is to be investigated by the conduct review committee.

Report of conduct review committee

12.21 Within 10 days of receiving the complaint, the conduct review committee must complete the investigation and deliver a report, and any recommendations, to the Board.

Recommendation to Board

12.30 If the conduct review committee determines that a member has committed improper conduct or a violation, in its report to the Board the committee must recommend the action the committee considers appropriate.

Actions that may be recommended

12.31 Subject to bylaws 12.32 and 12.33, the conduct review committee may recommend one or more of the following actions under bylaw 12.30:

- (a) a reprimand;
- (b) a fine;
- (c) a suspension of membership;
- (d) an expulsion from membership.

Fine for failure to report to game

12.32 A member who contravenes bylaw 11.20 (e) may be fined an amount equal to the game fee for the game assignment in addition to forfeiting any game fee for that game assignment.

Fine for failure to report in sufficient time

12.33 A member who contravenes bylaw 11.20 (f) may be fined an amount not exceeding 20% of the game fee for that game assignment.

Decision by the Board

12.40 The Board must consider the report from the conduct review committee and may

- (a) accept the recommendations of the conduct review committee and impose the recommended discipline or expel the member,
- (b) take other disciplinary action or expel the member, or
- (c) determine that no further action is necessary.

Notice and representations before decision

12.41 Before a member is disciplined or expelled by the Board, the Board must send the member written notice and give the member a reasonable opportunity to make representations as required by the Act.

Part 13 – Appeals and Grievances

Appeal to grievance committee

13.10 A member disciplined or expelled under bylaw 12.40 may appeal the action imposed by the Board to the Grievance Committee by delivering written notice to the secretary within 10 days after the issuance of the decision by the Board.

Timeline for appeal ruling

13.11 The grievance committee must make a final written ruling on the appeal within 21 days after the grievance committee is established for that appeal.

Presenting a grievance

13.20 A member may present a grievance by delivering a written notice to the secretary.

Investigation by grievance committee

13.21 The grievance committee must complete its investigation of a grievance within 10 days after the grievance committee is established for that grievance.

Decision of grievance committee

13.30 The grievance committee must issue any recommendation, ruling or decision in writing delivered to the member bringing the appeal or grievance and the secretary.

Decision is final

13.31 A ruling or decision of the grievance committee is final and binding on all parties.

Part 14 – Transitional Bylaws

2018 annual general meeting

14.10 Despite bylaws 3.10 and 3.11, the 2018 annual general meeting must be held in December 2018 on the date and at the time and location the Board determines.

Transition – directors – term of office

14.20 Despite bylaws 4.30, 4.31 and 4.40 and any previous bylaws,

- (a) the president must be elected at the 2018 annual general meeting for a term of office that expires at the close of the 2022 annual general meeting,
- (b) in relation to the secretary elected at the 2017 annual general meeting, the term of office expires at the close of the 2020 annual general meeting;
- (c) in relation to the vice-president American football elected at the 2017 annual general meeting, the term of office expires at the close of the 2020 annual general meeting;
- (d) the vice-president Canadian football and the treasurer must be elected at the 2018 annual general meeting for a term of office that expires at the close of the 2021 annual general meeting;
- (e) in relation to the member services directors elected, or that were to be elected, at the 2017 annual general meeting, the term of office expires at the close of the 2020 annual general meeting.