

## **Notice of Proposed change to Bylaw 12.10 presented to Membership at 2020 AGM**

**Reasoning:** In review of the BCFOA Policy 4 – Complaint Process, due diligence was taken to ensure the changes were in aligned with the 2018 Bylaws. It was found there was an inconsistency in two of the bylaws, namely:

Bylaw: Part 8- Committees, sub section(s) 8.10 item (b) or (c) with consideration of appointments as in subsection 8.11.

### **Wording of this Bylaw:**

#### **8.10 The Board**

- (a) must appoint an election committee in advance of each annual general meeting,
- (b) must appoint a conduct review committee as required,**
- (c) must appoint a grievance committee as required, and
- (d) may appoint other committees as the Board considers necessary.

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#### Bylaw Part 12 – Discipline of Members

### **Wording of this Bylaw:**

#### **Complaint**

12.10 A member in good standing may make a complaint alleging improper conduct contrary to the Code of Ethics or a violation of the Constitution of the Association or other provisions of these Bylaws by delivering a written notice, providing details of the complaint, to the secretary. As soon as practicable, the secretary must **deliver the notice to the chair of the conduct review committee.**

### **Inconsistency for consideration:**

**Change to Bylaw 12.10 to clarify the latter part as the secretary can not deliver notice without appointment of the Board as per Bylaw 8.10 (b).**

**Therefore, change to wording:**

#### **Complaint**

**12.10 A member in good standing may make a complaint alleging improper conduct contrary to the Code of Ethics or a violation of the Constitution of the Association or other provisions of these Bylaws by delivering a written notice, providing details of the complaint, to the secretary. As soon as practicable, the secretary must deliver the notice to the ~~chair of the conduct review committee.~~ **Board to appoint a committee as defined in Bylaw 8.10(b).****

Submitted to the BCFOA Executive meeting, November 29'20 for discussion. Approved to go to 2020 AGM.